

# Building Essential Skills application form

(please print clearly in capitals)

First Name:	Surname:
Address:	
	Postcode:
Date of Birth:	Tel: (            )
Job applied for:	

## Qualifications & training

Qualifications achieved (please list names of certificates and grades):

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Other education and training relevant to position applied for:

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## Previous employment – list your last two jobs

Job Title	Employer	Dates
		from:            to:
		from:            to:

Write down two of the main things you did in your last job:

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## About your strengths & weaknesses

Write down one strength and one weakness you would like to improve:

Strength:

Weakness:

How would you like to improve the weakness?

Do you have problems with (please tick the boxes):

Reading  Writing  Numbers

## Getting to work if your application is successful

Roughly how far will you travel to work?

Each day:  miles Each week:  miles

How long will it take you to get to work?

Each day:  hours Each week:  hours

## Estimation

The position applied for will require you to do some measuring and estimation

Please estimate the length of this room  metres

Please estimate the width of this room  metres

Please estimate the height of the walls in this room  metres

Please estimate the total area of the walls in this room  
(imagine that all the walls are solid with no doors, windows, etc)  sq metres

If you have to paint these walls, how many 1 litre cans of paint  
would you need? (Assume one litre covers 10 square metres).  litres